



THE CONSTITUTION OF THE HENLEY CRICKET CLUB.

1. Name.

The club shall be called the HENLEY CRICKET CLUB and shall be affiliated to the England and Wales Cricket Board, the Berkshire Cricket Board, the Oxfordshire Cricket Board and the Cricket Club Conference.

The address of the Club shall be the Brakspear Ground, Matson Drive, Henley-on-Thames and the colours of the Club shall be dark blue, dark green and gold.

2. Aims and Objectives.

The aims and objectives of the Club shall be:

- To play cricket and offer coaching and competitive opportunities in cricket and to encourage junior and women's cricket.
- To promote the Club and interest in cricket throughout the Henley-on-Thames area and to encourage other sporting interests.
- To manage the Brakspear Ground and Pavilion at Matson Drive, Henley-on-Thames.
- To ensure a duty of care to all members of the Club
- To provide all its services in a way that is fair to everyone
- To ensure that all present and future members receive fair and equal treatment.

3. Trustees.

The property of the Club (including any freehold or leasehold land) shall be vested in the Trustees elected by the Club at a General Meeting, who shall be respectively hold office until death or resignation unless removed by a resolution of the Club. The number of Trustees shall be not more than four nor less than two. One additional Trustee shall be nominated by the Henley Town Council until such time as the Henley Town Council loan shall have been repaid in full when this provision shall lapse. They shall deal with such property as directed by a resolution at a meeting of the Club passed by not less than a two thirds majority. The Trustees shall be indemnified against risk and expense out of such property.

4. President.

The President of the Club shall be elected by the club at the Annual General Meeting and such office will normally be held for a period of three (3) years. At the end of that period there shall be an election at the AGM for the position of President.

The current incumbent shall be eligible to stand for re-election.

5. Membership.

(a) Membership shall be open to all irrespective of age, gender, disability, race, ethnic origin, creed, colour, social status, and sexual orientation. Every candidate for membership shall be proposed by a member of the Club and elected by the Management Committee at its discretion.



(b) The Management Committee shall have power to elect Vice-Presidents, Honorary Vice Presidents and Honorary Life Members and particulars of their proposal and election shall be entered in the Minute Book.

(c) The name and address of any candidates for membership (whether ordinary or Honorary or Vice-Presidents) shall be prominently displayed in the Club premises for not less than two days before his/her election. No person shall in any circumstances be admitted to membership within at least two days of their proposal or application for membership.

(d) A list of duly elected members and their addresses shall be at all times kept upon the Club premises.

(e) All members shall be subject to the regulations of the constitution and by joining the Club shall be deemed to accept these regulations and the codes of conduct that the club has adopted.

6. Subscriptions.

The annual subscriptions (inclusive of V.A.T., if applicable) for the following year shall be established at the Annual General Meeting for the following:

Vice- Presidents

Non-Playing Members

Full Playing Members

Junior Playing Members

Student Playing Members

Junior Playing Members shall be under 21 on May 1st.

Student members shall be between the ages of 16 and 21 undergoing a full-time course of education.

Subscriptions shall become payable on the 1st May and must be paid by 30th June. Any Member whose subscription be unpaid by this date shall be notified of the fact by the Hon. Treasurer and shall be liable to suspension at the discretion of the Management Committee. Any members whose subscription remains unpaid at September 30th shall have his/her membership terminated forthwith.

Schoolboys/girls under the age of 16 years shall on election become members of the Schools Section and shall pay such subscription as may be decided by the Management Committee. They shall not be entitled to vote, save at Schools Section meetings.



7. Officers of the Club.

The officers of the Club shall be:

- Chairman
- Vice-Chairman
- Honorary Secretary
- Honorary Treasurer
- Fixtures Secretary
- Grounds Chairman
- Colts Manager
- Senior Vice-President

All Officers shall be elected annually at the Annual General Meeting and shall retire each year but shall be eligible for re-election.

8. Management Committee.

The management of the Club shall be in the hands of a Management Committee consisting of the Officers of the Club and three full members elected at the Annual General Meeting, who alone shall have the right to vote at meetings of the Management Committee.

The Management Committee shall be convened by the Hon. Secretary of the Club and hold no less than eight meetings per year. The quorum required for business to be agreed at Management Committee meetings shall be five.

The Management Committee shall be responsible for adopting new policies, codes of conduct and rules that affect the organisation of the club and shall have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.

The Management Committee shall be responsible for disciplinary hearings of members who infringe the Club rules/regulations/ constitution. The Management Committee shall be responsible for taking any action of suspension or discipline following such hearings.

9. Borrowing Power.

The Management Committee shall be empowered to borrow for the purposes of the Club such amount of money up to a maximum of £10,000, either at one time or from time to time and at such a rate of interest and in such form and manner and upon such security as the Management Committee shall deem proper, and the Trustees shall at the discretion of the Management Committee make all such dispositions of the Club property or any part of the



Club property and enter into such agreements in relation to that property as the Management Committee may deem proper for giving security for such loans and interest.

10. Finance.

No expenditure shall be incurred on behalf of the Club without prior authorisation by the Management Committee.

The Honorary Treasurer shall be responsible to the Management Committee and to the Club for keeping proper books of account in respect of:

- (a) All sums of money received and expended by the Club and the matters in respect of which such receipts and expenditure takes place, and
- (b) The assets and liabilities of the Club.

The books of account shall be kept at the home of the Honorary Treasurer or at such other place or places as the Management Committee shall think fit and shall always be open to the inspection of the Management Committee. The Management Committee shall from time to time whether, to what extent, where, when and under what conditions the accounts and books of the Club or any of them shall be open to inspection by the members (other than members of the Management Committee) who shall have no right to inspect any account or book or document of the Club except as conferred by statute or authorised by the Management Committee.

At the Annual General Meeting in every year the Management Committee shall lay before the Club an account of income and expenditure for the period since the preceding account. A Balance Sheet shall be made out in every year and laid before the Club at its Annual General Meeting made up to a date not more than three months before such a meeting and copy thereof shall accompany the notice in respect of the Annual General Meeting sent to all persons entitled to such notice. Every such account and balance sheet shall be signed by the Hon. Treasurer who shall report thereon to the Club at the Annual General Meeting and shall be audited by an Auditor who shall be appointed by the Club at the Annual General Meeting.

11. General Meetings.

Fourteen days clear notice shall be given by the Honorary Secretary to all members of the Club of every Annual and Special Meeting.

A Special Meeting may be called at any time by the Management Committee or on the written requisition of at least twelve members of the Club. Twelve members shall form a quorum at an Annual or Special Meeting.



The Annual General Meeting shall be held no later than November 30th and shall consider inter alia :

- (i) The Chairman's Report
- (ii) Presentation of the Accounts and Hon. Treasurer's Report.
- (iii) The Captains' Reports
- (iv) Election of Officers
- (v) Appointment of Hon Auditor
- (vi) Subscriptions

Nominations for election to offices in the Club and items for discussion shall be in writing, signed by a proposer and seconder, who are both members of the Club and in the case of a nomination for office by the nominee, and shall be in the hands of the Hon Secretary seven clear days before the Annual General Meeting. All members of the Club ,save and except those belonging to the Schoolboys/Girls Section and any Student or Junior Playing Members under the age of 18 ,shall be eligible and entitled to vote at any General Meeting and be proposed and eligible to be elected to the Management Committee.

12. Club Premises -Sale of Alcoholic Liquors.

Subject to statutory revision or local alteration in the permitted hours, the sale of alcoholic liquors shall be allowed during such hours as are determined by the Management Committee and notified to the Magistrates Court. The permitted hours shall be displayed on the Club Notice Board.

Alcoholic liquor may be supplied on the Club premises to:

- (a) Members
- (b) Bona Fide guests of members provided that:
 - (i) No member shall be entitled to introduce more than three guests into the Club at anyone time.
 - (ii) The names and addresses of all guests and the name of the member signing them in shall be entered into a book maintained for that purpose, that book being kept on the Club premises.
- (c) Members and officials of teams visiting the Club
- (d) Persons attending the Club premises for social or other functions organised or authorised by the Club provided always that the number of such functions shall not exceed 12 in any one year but no functions shall be permitted to which admission may be obtained by payment of money at the door whether for a ticket or otherwise.



Off sales for consumption off the premises shall be made to members in person only.
There shall be no supply of alcoholic liquors to any person under the age of 18 years.
No intoxicating liquor shall be supplied otherwise than to a member who has been a member of the Club for at least two days or whose nomination or application for membership was made at least two days before admission to the privileges of membership.

13. Exclusion of Liability.

Neither the Club nor any Officer shall be liable to any member or guest of a member for any loss or damage to any property occurring from whatsoever cause, in or about the Club premises, nor for any injuries sustained by any member or guest of the Club whilst entering or leaving the Club premises and a notice to this effect shall at all times be displayed in a prominent position on the Club premises.

14. Discipline and Appeals.

All complaints regarding the behaviour of members shall be submitted in writing to the Honorary Secretary. The Management Committee shall then meet to hear the complaints within seven days of a complaint being lodged and shall have the power to take appropriate disciplinary action including the termination of membership. The outcome of a disciplinary hearing shall be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within three days of the hearing. There shall be the right of appeal to the Management Committee following disciplinary action being announced. The Management Committee shall consider the appeal within seven days of the Honorary Secretary receiving the appeal.

15. Child Protection and Welfare.

The Club shall comply with all England and Wales Cricket Board child protection policies and guidelines and shall appoint two Child Welfare Officers to whom all child protection concerns should be addressed. The names and contact details of the Child Welfare Officers shall be displayed on the Club notice board and shall further be made known to coaches, volunteers and parents in the Club fixture card.

All coaches, colts managers and persons responsible for young members under the age of 18 years shall be subject to Criminal Records Bureau certification or self-declaration.



16. Dissolution.

A resolution to dissolve the Club shall only be passed at an Annual General Meeting or Special General Meeting through a majority vote of the membership.

In the event of dissolution, any assets of the Club that remain after the settlement of all debts shall become the property of The Lord's Taverners.

17. Amendments to the Constitution.

The Constitution of the Club shall be altered only at a General Meeting or Special Meeting of the Club convened for that purpose and fourteen days clear notice of any proposed change of a rule shall be given in writing to all members. Such changes shall only be binding in the event of their being adopted by two thirds of the members present and voting.

Approved at the Annual General Meeting of the Club held on October 21st, 2005.

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P .F .H. Williams
President